

Harding University – SPA recognition process - Foundations at our EPP

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A little history...

- Our state partnership agreement under NCATE required our programs to be nationally recognized. The expectation was to achieve the national recognition for the program.
- We did have a few programs that were state reviewed during that time.
- Harding University was considered an early adopter of the new CAEP standards and was the first EPP in our state to go through the process – with the site visit planned for Spring 2016
- Under new CAEP state partnership agreement, the EPP could choose to write to the SPA for national recognition, OR choose the CAEP program review with feedback option.
- SO, to begin, in Spring 2011, we had a luncheon with all of our program chairs to discuss the new options between SPA and the CAEP program review.

Leadership, beyond management, is essential!

Key point person will NOT be the one to “do it all” – but to:

- Organize the SPA reporting process
- Be proactive – deadlines and resources
- Help the group to visualize needs and challenges
- Facilitate the process and connect to resources

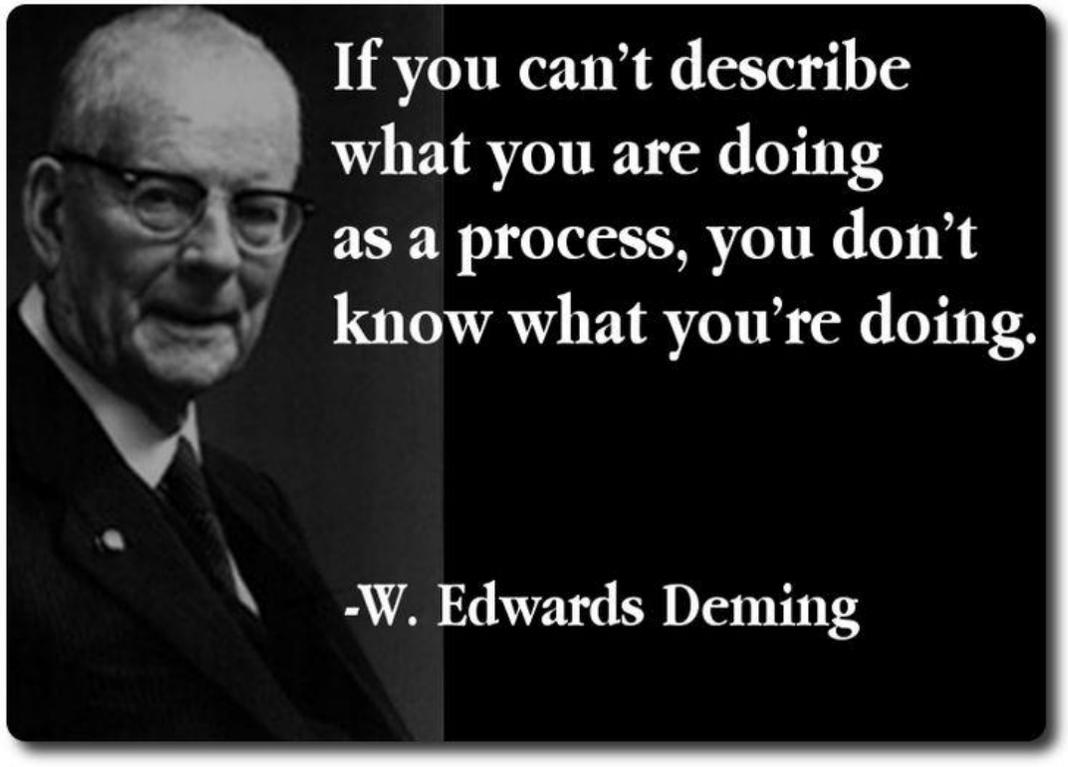
Helpful resources to begin the work

- SPA Program Review Policies and Procedures - This page has a good timeline to use as a guide to schedule deadlines.
- SPA standards and Report Forms on CAEP website
- Attend conference presentations at CAEP or SPA conferences
- Review CAEP or SPA conference slides for tips

Items to consider

- Size of the program – will there be any issues with low-enrollment?
- Have the standards changed since the last cycle? Write to old or new (timeline)?
- Current assessments available – do they align to set of standards the report will be written to during the current cycle? What adjustments need to be made, if any? Allow time for making changes if necessary and the process or protocol your EPP uses. Amount of data available? Address if not three applications available.
- When preparing data charts and writing narrative, write to the reader as though they know nothing about your EPP or the program. Address acronyms, EPP lingo, clarity, complete

Deming proposed that continual improvement of a process results from the managing and balanced in-depth review of the entire system and not just of each of the bits and pieces



- In the process of writing the report, the specific SPA team may find something that needs adjustment. It is also possible through regular data analysis within your EPP that you have found an issue and already made an adjustment and will write that change into your SPA report.
- Expect not to be fully recognized the first time. It's great when it happens but many times, there are a few adjustments or clarifications.
- Only respond to the conditions.
- Report on the findings from the final report to the EPP and discuss how best to address them.

And the cycle continues until the next report is due.....