



University  
of Houston  
Clear Lake

# OUR SPA JOURNEY

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# Why Do Program Reports

## Improved Educator Preparation Programs

- Collaborations
- Standards
- Assessments



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# Getting Started with Program Reports

If you are not already a Program  
Reviewer, become one.



# How UHCL Supports Faculty Who Write SPA Reports

- Pay the faculty a stipend to write the SPA report - \$1500.
- Count it on their Annual Review as a nationally referred publication.
- Meet with faculty individually.
- Recognize the faculty at a meeting.
- Give them opportunity for input.



# My Observations

The process is:

- Challenging
- Time consuming
- Frustrating at times
- Rewarding



<b>Time Relative to Date of Submission</b>	<b>Action</b>
3 Years Prior	Sent each SPA writer to SPA training at national conference or brought trainers to campus. Individual meetings with faculty discussing what they learned at the training, the status of their assessments and what they are going to change in their program.
2 ½ Years Prior	Follow-up meetings with faculty discussing changes to their program and assessments.



Date of Submission	Action
2 Years Prior	Began campus training <ul style="list-style-type: none"><li>• Day 1 Section I of Program Report</li><li>• Day 2 Section II and III</li><li>• Day 3 Assessment 1</li><li>• Day 4 Assessment 2</li><li>• Day 5 Assessment 3</li><li>• Day 6 Assessment 4</li><li>• Day 7 Assessment 5</li><li>• Day 8 Assessment 6</li><li>• Day 9 Additional Assessments</li></ul>
1 ½ Years Prior	Individual meeting with SPA writers
½ Year Prior	Individual meeting with SPA Writers



Time Relative to Date of Submission	Action
½ Year Past	<ul style="list-style-type: none"><li>• Returned Recognition Report to SPA writers at a group meeting. Congratulations and Commiserations</li><li>• Individual Meetings with SPA writers</li></ul>
1 Year Past	Submission of Revised Report