

Department Head for Teaching, Learning, and Community Engagement (TLCE)

Boise State University

Job no: 498678

Work type: Faculty

Location: Boise, ID

Categories: College of Education

Department Head Responsibilities: A Department Head in the College of Education provides leadership to faculty and staff in that department by providing a vision for programmatic continuity and/or growth and improvement as needed. The department head provides strategic leadership, insightful evaluation, and sound mentoring and professional development for faculty (all ranks) and staff. As such, the department head is responsible for:

- Making hiring decisions in consultation with the dean and in accordance with university policy.
- Assigning faculty workload.
- Developing and implementing plans for new programs and initiatives that enhance the department's national recognition for high research activity.
- Recruiting, retaining, and promoting professional growth among high-quality faculty.
- Modeling shared collaboration across all units in the college and with external partners and stakeholders.
- Overseeing course scheduling and instruction across a range of undergraduate and graduate degree programs.
- Addressing student concerns alongside program coordinators when appropriate.
- Administering the department budget.
- Overseeing all department business and supervising office staff.
- Managing department policy formulation and implementation in consultation with the dean's office.
- Managing personnel matters, including conducting annual performance reviews for faculty and staff.

Minimum Qualifications:

- Doctoral Degree in Education or closely related field.
- Current status as Professor or higher with Tenure at current institution.

Preferred Qualifications:

- Demonstrated ability to build interdisciplinary partnerships within a university and with external organizations.
- Outstanding communication skills.
- Proven leadership ability and integrity, including developing a vision for the department.
- The ability to work productively and collegially while enhancing belonging and community.
- Experience in effective planning and implementation of strategic initiatives.

Application materials:

Submit a CV and letter of interest describing your qualifications for the position and experience related to key responsibilities.

Closing date:

Position will remain open until filled, with review to begin on February 3, 2025.

For questions regarding this position, please contact Mike Mann at <mailto:mikemann@boisestate.edu>

College Overview:

The College of Education and its exceptional faculty specialize in research across the field of education, and offers a variety of academic programs from undergraduate to doctoral. Boise State College of Education is committed to excellence in teacher education, graduate programs, doctoral study, research and external funding, and community and partnership relationships. Within the college we embrace a culture that focuses on serving students and innovating for the future. In coming to Boise State University you'll have an opportunity to serve students in Idaho and make contributions to a world class curriculum that expands the globe.

Learn more about faculty careers at Boise State and the City of Boise

Benefits:

Boise State University provides a best-in-class benefits package, including (but not limited to):

- 9.27% University contribution to your ORP retirement fund
- Medical, dental and other health-related insurance coverages
- Tuition fee waiver benefits for employees, spouses and their dependents

To apply, please visit: <https://apptrkr.com/5928162>

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