



**Midwestern State University
Wichita Falls, Texas
West College of Education**

Position available for Accreditation and Assessment Specialist/Instructor: Non-Tenure track.

Provides leadership in the implementation of an ongoing process of national and state accreditation for the college. Coordinates all aspects of national accreditation reporting and visits, including writing program reviews, major and minor program reviews, institutional reviews. Coordinates state and national visits and facilitates the organization of data for use in accreditation and certification reauthorization processes. Some teaching required.

Required qualifications: Minimum of Master's degree in education or education-related field; demonstrated analytical skill with quantitative and qualitative data; exceptional written and oral communications skills, ability to write technical reports; experience working with various software data management and analysis software (i.e. TK20, TaskStream, etc....)

Application: Submit CV, unofficial transcripts, and three letters of reference via email to:

Attn: Dr. Matthew Capps
Dean, West College of Education
Midwestern State University
3410 Taft Blvd
Wichita Falls, Texas 76308-2099
(jobswcoe@mwsu.edu)

Review begins immediately and continues until the position is filled. This position is designated security sensitive and requires the finalists to complete a criminal background check.

<http://www.mwsu.edu> EEO/ADAAA Compliance Employer