

## **INDIANA WESLEYAN UNIVERSITY DIRECTOR OF ACCREDITATION AND ASSESSMENT**

### **SUMMARY OF POSITION**

The Director of Accreditation and Assessment is a key leadership role within the School of Integrated Learning and Development, providing strategic oversight of accreditation, assessment, and continuous improvement for the School and its Educator Preparation Provider (EPP). This role ensures compliance with national accreditation standards, state regulations, and specialized professional association requirements, while translating complex expectations into clear systems, actionable data, and meaningful program improvements.

Working collaboratively with department chairs and academic leadership, the Director designs and manages assessment protocols and quality assurance systems that demonstrate candidate impact, support data-driven decision-making, and strengthen program effectiveness. The Director oversees the technical collection, management, analysis, and visualization of programmatic data, utilizing institutional data systems and analytic tools to ensure accuracy, consistency, and usability of evidence across programs. This includes translating complex data sets into clear dashboards, summaries, and reports that inform faculty action, program improvement, and accreditation decision-making. The Director supervises institutional reporting to accrediting bodies and government agencies and guides faculty through accreditation-related tasks such as program reviews, action plans, timelines, and evidence development. The role also provides leadership for data management systems, authors mandated reports, supervises the School Effectiveness Analyst and student workers, and serves on the Education Coordinating Council to support cohesive EPP initiatives.

In alignment with SILD's commitment to innovation, agility, and purpose-driven education, the Director intentionally leverages artificial intelligence (AI) to enhance assessment and accreditation work. This includes using AI-supported tools to analyze large data sets, identify trends, draft preliminary reports, and create internal workflow supports (e.g., bots or assistants) that increase efficiency while maintaining human oversight, ethical use, and accreditation integrity. The Director also promotes AI literacy among faculty and staff, supporting responsible, transparent, and mission-aligned use of emerging technologies to strengthen evidence-based practice and institutional effectiveness.

This multifaceted leadership role requires deep expertise in accreditation and assessment, strong relational and communication skills, and the ability to lead systems-level improvement in a complex higher-education environment—always grounded in IWU's Christ-centered mission to develop leaders of character, scholarship, and service.

Interested applicants can apply here <https://careers.indwes.edu/en/job/494789/director-of-accreditation-and-assessment>