

## **Associate Director of Institutional Assessment – University of North Carolina Wilmington (UNCW)**

UNCW has updated its assessment model and is currently seeking three individuals to serve as Associate Directors of Institutional Assessment within the Office of Institutional Effectiveness to provide expertise and support for assessment and accreditation for one or more designated academic colleges. These positions report to the Director for Institutional Effectiveness and collaborate with administrators, faculty, and staff. One of the Associate Directors will support UNCW's College of Education, and we are seeking someone with CAEP accreditation experience.

The Associate Director partners with, collaborates, and supports the efforts of faculty, administrators, and staff to ensure high-quality assessment plans, reports, compliance evidence, and the effective use of assessment results that foster a culture of continuous quality improvement.

- Consultation and Professional Development:
  - Collaborates with faculty, staff, and administrators to utilize assessment and evaluation activities to foster a climate of continuous improvement.
  - Provides guidance, instruction, and professional development related to assessment and evaluation.
- Accreditation Compliance:
  - Ensures assessment activities support accreditation standards.
  - Aligns evidence with requirements set by accrediting bodies (such as SACSCOC) to monitor compliance.
- Data Collection and Reporting:
  - Analyzes qualitative and quantitative data.
  - Develops college and school-level assessment reports.
  - Develops reports to support accreditation compliance.
  - Reviews and gives feedback on program coordinator's assessment reports.
  - Shares and presents results on continuous improvement activities.
- Improvement Strategies:
  - Supports faculty in developing and implementing strategies to enhance student learning and program effectiveness.
  - Assisting faculty to evaluate the success of each improvement strategy.

To view job details and apply, please click on the following link:

<https://jobs.uncw.edu/postings/33628>