

The chair of the department occupies a tenure-track, 12-month, full-time position. Currently, the department houses approximately 1,400 candidates; predominately online with some on campus. The department chair works in collaboration with program coordinators to oversee approximately 21 FTE faculty members, 115 adjuncts, and 2.5 staff members. The chair is the academic leader of the department and normally teaches on a half-time basis. The chair reports to the Dean of The College of Education.

The Advanced Education Programs Department offers Masters Degrees in Educational Administration (for building principals and superintendents), School Counseling, Clinical Mental Health Counseling, English for Speakers of Other Languages, Library Media Specialist, Reading Specialist, Higher Education Student Affairs, Special Education High Incidence, Gifted Education, Instructional Technology, JROTC Instructor Prep, Transition to Teaching, Curriculum, and Instruction, and non-degree endorsements. The department also offers an Educational Specialist Degree in three tracks: Educational Administration (Superintendent), Education Innovation and Leadership, and Leadership in Reading.

**REQUIRED QUALIFICATIONS:**

- Earned doctorate degree in appropriate related areas from a regionally accredited institution
- Rank of Associate Professor
- Higher education leadership experience
- Accreditation experience
- Higher Education teaching experience face-to-face and/or online

**PREFERRED QUALIFICATIONS:**

- Rank of Full Professor
- Demonstrated commitment to innovative instructional technology best practices
- Demonstrated commitment to research and service
- Strategic planning and fundraising experience
- Practitioner experience directly related to one of the academic programs
- P-12 experience
- Recruitment and managing departmental growth experience
- Strong written and oral communication skills

**JOB DUTIES:**

- Provide vision and leadership in a collaborative working environment;
- Provide support to program coordinators and faculty to assure that the department and all entities within it operate in accord with university policies, procedures, and strategic planning guidelines;
- Provide the same assurance for external policies, particularly the Kansas Board of Regents, Higher Education Learning Commission, the Kansas State Department of Education, Council for the Accreditation Educator Preparation, and the Council for Accreditation of Counseling and Related Educational Programs;
- Provide, encourage, and support the department's role in the college and university's effectiveness and learning assessment consistent with accreditation requirements;
- Manage the departmental personnel and fiscal resources, academic program review and academic advising;
- Provide departmental leadership in student recruitment and retention activities;
- Initiate and facilitate new, high quality academic programs, certificates and other traditional or adult education opportunities;
- Promote an inclusive department faculty, staff and student population;
- Promote faculty, academic citizenship, and collegial professionalism within the department, college, and university-learning community;
- Motivate and reward faculty performance in a learner-centered, research-supported learning environment for both on and off-campus coursework and programming;

- Serve as a liaison between FHSU and the educational community outside the university;
- Initiate and facilitate externally funded opportunities and grants; and
- Conduct other duties as assigned by the Dean, College of Education.

**RANK:** Associate or Full Professor

**PREFERRED APPOINTMENT DATE:** 9 June 2024

**APPLICATION DEADLINE:** Review of applications will begin January 22, 2024.

**APPLICATION PROCESS:** To apply for this position, please visit <https://fhsu.wd1.myworkdayjobs.com/CAREERS>. Only electronic applications submitted through the webpage will be accepted.

**SALARY:** \$92,300 to \$111,500

**BENEFITS:** Competitive benefits package (<https://www.fhsu.edu/humanresourceoffice/Prospective-Employees/>)

**REQUIRED APPLICATION DOCUMENTS:**

To ensure full consideration, applicants must submit the following:

- Letter of interest that addresses the required and preferred qualifications, experience with job duties listed above, and your commitment to creating an inclusive environment and sense of belonging for all faculty, staff, and students;
- Curriculum vita;
- Leadership philosophy;
- Contact information for 3 professional references.

If you have questions regarding the position, please contact:

Todd Moore, Search chair

[twmoore@fhsu.edu](mailto:twmoore@fhsu.edu)

**About Fort Hays State University:**

Founded in 1902, FHSU is a leading, forward-thinking university of the Midwest, with student enrollment of more than 15,500 (including 4,500+ on the Hays campus, a unique China partnership program with enrollment of 4,000 students, and Virtual College enrollment at over 7,000). Over 400 faculty and more than 500 professional and staff support and guide degree and certificate programs for the associate's, bachelor's, and master's programs, and for the Doctorate of Nursing Practice, representing 31 departments within these academic divisions:

- College of Arts, Humanities and Social Sciences
- W.R. and Yvonne Robbins College of Business and Entrepreneurship
- College of Education
- College of Health and Behavioral Sciences
- Peter Werth College of Science, Technology, and Mathematics
- Graduate School

Fort Hays State University provides exceptional opportunities for students from Kansas, the region, and the world, and the University attracts goal-oriented students who want premier learning experiences both inside and outside the classroom combined with one-to-one attention and support. FHSU students graduate with the knowledge, professional skills, and confidence to have a competitive edge in their chosen careers. Upon graduation, 95% of FHSU students find a job or placement in graduate school.

**About Hays, Kansas:**

Candidates will discover a locale where professional satisfaction and career achievement are paired with an optimal quality of life. Fort Hays State University is located in Hays, Kansas, a vibrant, growing community of over 20,000 that takes great pride in the University's presence. Hays is a celebration of historic and contemporary contrasts, evidenced in its frontier roots highlighted throughout the city and local museums and in its redeveloped downtown area where residents enjoy one-of-a-kind restaurants, unique shopping, and a vibrant arts scene. This community's commitment to the future inspires Hays businesses to reinvest locally.

A welcoming and family-centered community, Hays offers premier healthcare services, a growing high-tech and retail business community, and excellent Pre-K and K–12 schools in both the private and public sectors. The City of Hays has long been known as a safe community, and the FHSU campus is recognized by the National Council for Home Safety and Security in 2018 as one of the Top 100 Safest College Campuses in America. For entertainment, recreation, education, employment, or simply for a comfortable place to live, residents of all ages will find in Hays the elements that contribute to a safe, enjoyable, and fulfilling lifestyle.

**Notice of Non-discrimination – Fort Hays State University is an Equal Opportunity Employer and does not discriminate on the basis of gender, race, religion, national origin, color, age, marital status, sexual orientation, genetic information, disability or veteran status.**

**Background Check: Final candidate will have consented to and successfully completed a criminal background check.**

**Notice to KPERS retirees applying for a position: Recent legislation changes working-after-retirement rules for both you and your employer if you go back to work for a KPERS employer. Please contact your KPERS representative or [www.kpers.org](http://www.kpers.org) for further information on how this might affect you.**