



ISABELLE FARRINGTON COLLEGE OF EDUCATION & HUMAN DEVELOPMENT

Sacred Heart University

As the second-largest independent Catholic university in New England, and one of the fastest-growing private doctoral institutions in the U.S., Sacred Heart University is a national leader in shaping higher education for the 21st century. SHU offers nearly 90 undergraduate, graduate, doctoral and certificate programs on its Fairfield, Conn., campus. Sacred Heart also has a campus in Dingle, Ireland, and offers online programs. More than 10,000 students attend the University's nine colleges and schools: Arts & Sciences; Communication, Media & the Arts; Social Work; Computer Science & Engineering; Health Professions; the Isabelle Farrington College of Education & Human Development; the Jack Welch College of Business & Technology; the Dr. Susan L. Davis, R.N., & Richard J. Henley College of Nursing; and St. Vincent's College. Sacred Heart stands out from other Catholic institutions as it was established and led by laity. The contemporary Catholic university is rooted in the rich Catholic intellectual tradition and the liberal arts, and at the same time cultivates students to be forward thinkers who enact change—in their own lives, professions and in their communities. The Princeton Review includes SHU in its Best 388 Colleges—2023 Edition, and Best Business Schools—2023 Edition.

Position Summary

The Director of Assessment & Accreditation provides leadership and expertise to ensure rigorous evaluation of all the programs within the Farrington College of Education & Human Development.

Principal Responsibilities & Duties

This position reports to the Dean in support of a broad range of assessment reporting needs and functions.

- Provide leadership for ongoing and systematic academic assessment, fostering a culture that promotes continuous improvement of student learning.
- Compiles, implements, presents, and analyzes outcomes data.
- Consult regularly with programs on assessment of student learning outcomes, as well as chairs and deans in their support of faculty conducting assessment.
- Facilitate professional development opportunities for faculty, chairs, and deans in academic assessment.

- Prepare high-impact and influential assessment reports to drive improvement, including annual reports for external accrediting bodies and state reports.
- Design surveys and perform quantitative and qualitative data collection and analysis; (i.e., curriculum and program effectiveness, student success, learning outcomes)
- Partner with faculty in the design and execution of surveys and other evaluation instruments for use in faculty-led assessment initiatives and effectiveness evaluation projects.
- Provide leadership in writing self-studies for various programmatic accreditation bodies (i.e. CAEP, CACREP), in cooperation with faculty.
- Stays informed about changes to accreditation and certification at the state and national levels.
- Leads on-going efforts to improve assessment data gathering and reporting and the wider use of FCEHD assessment management and data tools to support college planning, evaluation, operations, and decision-making.
- Directs the operations and maintenance of all assessment-related software and data systems.
- Assures that program assessment and evaluation tools are updated, disseminated, collected and analyzed.
- Assists with preparation of grant proposals.
- Serve on College and University committees.
- Serves as certification officer for certificate programs.
- Special projects as assigned by Dean.
- Other duties as assigned.

Knowledge, Skills, Abilities, & Other

- Minimum 5-7 years' experience in higher education assessment; educational outcomes or assessment experience
- Master's degree in a related field required; Doctoral Degree in a related field preferred
- Knowledge and experience with survey systems and statistical methodology and software
- Experience managing data, data analysis, and report-writing to secure external accreditation

- Strong ability to collect, analyze, and present data in a cohesive manner to drive data informed recommendations.
- Experience with online portfolio software.
- Experience with learning management systems such as Blackboard.

Qualified individuals should apply [here](#).