



Director of Assessment & Academic Improvement

To apply, please complete and submit the online application and attach the following documents: Resume, Cover Letter, a list of 3 Professional References with current contact information, and a copy of academic transcripts. This position will remain open until filled, for full consideration apply by May 10, 2023.

Benefits: medical, vision, dental, basic and supplemental life, winter break closure, paid holidays, educational benefits for you and eligible dependents, sick leave, vacation, and retirement.

Job Description: The Patton College of Education (PCOE) Director of Assessment and Academic Improvement (DOA&AI) coordinates all program planning and review processes, continuous improvement plans, and accreditation activities for The Patton College of Education and selected programs in the Colleges of Health Sciences and Professions, Arts and Sciences and Fine Arts. The DOA&AI serves as the primary liaison for the PCOE to the Ohio Board of Regents, the University Curriculum Council and the Provost-appointed Committee of Teaching, Learning and Assessment. The DOA&AI works closely with faculty to develop, implement and report on outcome based/performance assessments and maintains and analyzes data collection efforts for the Athens Campus and all five Ohio Regional Campuses. The DOA&AI also serves on various college and university committees.

Primary Accountabilities:

1. Control the electronic database of all assessments taking place across the Education Unit, respond to faculty, students and staff on issues related to the database, and prepare data reports.
2. Coordinate and analyze data collection, analysis, and continuous improvement efforts for PCOE and Education Unit program.
3. Lead and serve on college, university and state-level committees on curriculum, assessment and continuous improvement
4. Assist faculty to create standards-aligned performance-based assessments that are submitted to national and state approval bodies. Attend professional workshops and maintain expertise on creating high quality, professional, and standards-aligned assessments that occur within courses and programs and across the Education Unit.
5. Author accreditation reports for PCOE and Education Unit programs and prepare for onsite accreditation visits

Minimum Qualifications: Master's Degree in Education or related profession and a minimum of 6 years of related experience. Minimum of one year managerial experience. Working knowledge of concepts, practices and procedures and ability to use in varied situations.

For full job posting, please visit: <https://www.ohiouniversityjobs.com/postings/45674>